

Quann Community Garden Committees

Gardens run smoothly because of the work of many people. 6 hours of volunteer time is required for each household gardening. Household with ½ a plot should do 3 hours. One way to get volunteer hours done is to join a committee. Committees should meet at the beginning of the gardening season in order to decide how to accomplish their tasks and duties.

Monitoring Committee

Advise the Executive Board on making new rules, enforce the rules when necessary, twice annual plot review. Make sure that all garden plots are being used and maintained, a.k.a. 'weed police'. Anti-pilfering subcommittee works on strategies to minimize theft and vandalism.

Grounds Committee

Arrange for compost delivery, plot layout, collect and maintain community tools, make and maintain paths between the plots, general grounds maintenance, suggest ideas for grounds improvement to the Executive Board.

Communications Committee

Create and mail phone lists, construct and maintain bulletin board, make news releases, notify gardeners of events, arrange for interpreters when needed.

Registration Committee

Organize and carry out yearly registration and recruitment of new gardeners, hold waiting list, assign plots.

Education/Social Committee

Organize educational workshops for gardeners on topics of general interest, Set up the social gathering spot. Organize potlucks and parties.

Treasurer

Representative required to be at registration, collects garden fees and deposits them in garden bank account, pays bills, authorizes spending, may manage grants, fundraising, advises the board on the garden's ability to make purchases.

Executive Board

The board will be composed of the head of each permanent committee and a liaison to the local Boys and Girls Club. Decision will be made on a majority vote. The Executive Board will elect a president of the garden, who presides over the Executive Board meetings.

The Executive Board has the following duties and responsibilities:

- They are the voice of the garden.
- They form temporary, non-voting committees on an ad-hoc basis.
- They consider advice from each committee and make rules for the garden.
- They are the final arbiters in any dispute.
- They will review the financial policy of the garden on an annual basis.
- They will make financial decisions.
- They have the absolute discretion to refuse a plot to a gardener or dismiss a current gardener.
- They will monitor completion of committee tasks and fulfillment of volunteer hours and can delegate tasks as needed.
- They are responsible for developing agendas for and facilitating general membership meetings.